

MAINTENANCE OPERATOR – ROLL-OFF TRUCK DRIVER

Department:	Drop-Off Center	Location:	Maintenance Facility
Grade:	Grade 5	Date:	4/2016

DEFINITION:

Skilled technical and manual work in grounds keeping and maintenance of all District facilities; and skilled technical and manual operation of heavy vehicles and equipment, including roll-off trucks with a GVW of approximately 60,000 lbs., and front-end loaders.

DISTINGUISHING CHARACTERISTICS:

Responsible for upkeep of District facilities, buildings and maintenance.

Operates roll-off truck, providing timely service in maintaining operating capacity of District facilities.

Performs scheduling duties requiring considerable judgment of transporting roll-off containers from various sites throughout the District.

SUPERVISORY CHARACTERISTICS:

Works under the direct supervision of the Maintenance Supervisor and the Roll-off Truck Driver/Coordinator.

EXAMPLES OF WORK PERFORMED:

Maintenance Operator

- Provides routine maintenance to District rental properties when requested by Administrative Department.
- Responsible for the consolidation and transportation of selected special wastes from various facilities.
- Ability to perform various maintenance duties including basic knowledge of electrical and plumbing skills.
- Ability to paint, sandblast equipment, and operate a chain saw.

Roll-Off Truck Driver

- Checks vehicles and equipment for proper operation and regularly performs all prescribed maintenance such as lubrication, checks oil, coolant, and tire pressure.
- Identifies and reports problems to supervisor for corrective action.
- Keeps in contact with facility operators on a daily basis. Makes decisions on scheduling "pulls" based on priority.
- Maintains daily record keeping system. Track mileage, hours and contents for each pull at each site.
- Maintains vehicle and equipment maintenance logbooks. Ensures that equipment is serviced on a periodic basis.
- Responsible for providing courier service of paperwork and supplies to and from all District facilities.

General

- Performs other duties as assigned
- Errors could result in monetary loss to the District; confusion and delay; and a decreased level of services.

ESSENTIAL DUTIES:

Maneuvers roll-off truck into loading position, raises frame, fasten cable to container box and moves levers to engage cable to raise and lower boxes onto truck bed.

Transports roll-off containers to disposal/recycling facilities and empties containers.

Frequently lifting more than 50 lbs., which includes hooking and unhooking a roll-off container.

Ability to manage collected materials according to state and federal regulations and District policies and procedures.

Ability to function under pressure and meet deadlines while maintaining a cheerful and helpful attitude.

WORKING CONDITIONS:

The majority of work is performed outdoors in all weather conditions.

Duties require frequent moderate physical effort in carrying, lifting or moving bulky materials or equipment, or walking or standing all of the time with occasional heavy physical effort in pulling, pushing or lifting.

Somewhat undesirable working conditions with frequent exposure to unpleasant elements and hazardous materials.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to drive roll-off truck and operate heavy equipment.

Working knowledge of maintenance on vehicles.

Ability to follow safe driving and safe working procedures.

Ability to effectively communicate with the general public and other District personnel.

Ability to work independently.

Required to read and adhere to District personnel and safety policies and procedures and other facility documents.

RECOMMENDED QUALIFICATIONS:

Valid State of Vermont "Class B" Commercial Drivers License.

2 years previous experience in heavy equipment operation and dump (tandem) truck driving.

Understanding of diesel powered engines and hydraulic operations.

High School graduate or GED.

One year of customer service experience preferred.

Eight hour Hazardous Waste Operator Certification.

Disclaimer: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, and requirements.

EMPLOYEE ACKNOWLEDGEMENT

I acknowledge that I have received this job description; understand the job for which I am assigned, and am capable of performing all of the essential functions of this job with or without reasonable accommodations.

Name: _____
Print

Signature: _____ Date: _____