

Farm stand manager—Lexington Community Farm—Lexington, MA

About the farm:

Lexington Community Farm Coalition (LexFarm) is a non-profit certified organic farm. We are committed to increasing access to organic produce for households of all income levels. LexFarm provides hands-on education to foster connections to farmland, farming, and each other, through workshops, our CSA, and volunteer programs.

LexFarm was founded in 2009 in an effort to preserve the 7.9 acre Busa Farm upon its sale to the Town of Lexington. LexFarm incorporated as a 501(c)(3) nonprofit organization in 2011 and is currently in its fifth year of production on five acres. Produce is sold through a 200 share 20-week summer CSA, 50 share 8-week fall CSA, 70 share summer flower CSA, and farm stand. We have a busy flower and vegetable seedling sale during May weekends. We donate produce through two local food rescue organizations. In 2018 farm production will focus on improving yields, increasing efficiency, and improving soil health through reduced tillage, improved drainage, compost production, and targeted amendments. Farm leadership gives staff the education they need to succeed and take ownership of tasks.

Job Description:

Our farm stand manager leads day-to-day operation in the farm stand. This includes:

- Setting up CSA distribution and Pick-Your-Own signage prior to the opening of the farm stand and CSA distribution
- Creating a clean, attractive and welcoming display in the farm stand, including educational signage for farm-grown products
- Frequent communication with shopkeeping work shares
- Ordering and acquiring farm stand products
- Monthly income and expense tracking for the farm stand

Because we view our farm stand as an educational experience for customers and shareholders, the farm stand manager will also spend time working in the fields and greenhouses in order to be able to share their experience with customers and answer questions about the farm

Hours:

- 40 hours/week May 15-September 30.
- May - early June: Hours and days, to be determined.
June-September 30: Monday-Friday. Monday 7:30-4:00. Tuesday 7:00-3:30. Wednesday 10:30-6:30. Thursday 11:30-7:30. Friday 10:30-6:30.
- 32 hours/week October 1-28. Monday 7:30-4:00. Wednesday 10:30-6:30. Thursday 11:30-7:30. Friday 10:30-6:30.

The right candidate will be self-motivated, quick, responsible, attentive to detail, curious, flexible, and enjoy creating a positive experience for customers and shareholders.

Requirements:

- 1 year customer service experience (part-time/seasonal while in school is fine). Some experience working outdoors preferred.
- A positive attitude and good sense of humor, in all kinds of weather
- Comfortable working with basic Excel spreadsheets and Microsoft Office
- Demonstrated ability to follow directions and work independently
- Ability to bend and lift 50 pounds repeatedly. Vegetable bins weigh up to 50 pounds; setting up the CSA and stand daily is a tough workout!
- Punctuality.

Benefits include: compensation at \$13.00-\$14.00/hour, produce from the farm, discount on local products in the farm stand, Worker's Compensation, paid holidays, and 3 days paid vacation to accumulate with hours.